



**RIVERSIDE COUNTY
YOUTH ADVISORY COUNCIL
FIRST SUPERVISORIAL DISTRICT**

**Minutes:
14 July 2010**

County Administrative Center: Conference Room C
4080 Lemon St., 5th Floor; Riverside, CA 92502
(951)955-1010

1.0 Call to order 12:30 PM

2.0 Roll Call

3.0 Pledge of Allegiance

4.0 Council Business-Discussion items

4.1 Names – Council members put their name on a note-card/name badge upon entrance

4.2 “What’s important to you?” – silent activity in order to get council members thinking about teen issues and what is important to them

4.3 Introductions – each council member shared items from a work-sheet such as: what three things can you not live without or what are you passionate about?

4.4 “Common Ground” – statements were read and if council members identified with a particular phrase, they would step to the center of the circle and then back out to wait for the next statement. This activity is conducted in silence. Also, there are a few questions addressing emotions and opinions. There was healthy debate on issues such as abortion and legalization of marijuana. Council members also suggested new phrase topics and certain areas to steer away from.

Ten minute BREAK

4.5 Resolution & By-Laws – please refer to YAC binder for this information

4.6 About the Youth Advisory Council & Youth Commission Presentation & Youth Retreat Flyer – a PowerPoint presentation was shown detailing the role and establishment of the Youth Commission. The importance and purpose of serving on the Youth Advisory was also explained. The names, along with pictures, of each of the five County Supervisors were also provided. Returning council members also provided feed-back on the four annual Youth Commission events.

4.6.1 Agendas & Minutes – agendas are provided and printed each meeting for council members. It lists items for discussion. Details from the meeting are recorded by the elected secretary and made into minutes in order to keep those absent up to date.

4.6.2 Meetings – serve as a time to discuss upcoming/passed projects & teen issues; a list with everyone’s **contact information** was passed around for any revisions and provided in order to catch up with other council members for clarification or to coordinate transportation.

4.6.3 Calendars & Planning – council members are required to bring personal agendas/calendars to each meeting in order to make

planning events easier; **YAC/Youth Commission Meetings** list was distributed

4.6.4 Annual YAC Scholarship – intended for graduating seniors going to college; applicants must express ways they have made an impact while also maintaining academic excellence

4.6.5 Waivers & Transportation – new members’ waivers were collected; the YAC almost always meets at the CAC unless specified; transportation is always provided by Aviana in County vehicles; if plan at meeting at the site of an event, communicate this to Aviana

4.6.6 Shirts & Binders – members are required to wear their council shirts during all service events unless otherwise noted, they are not required to be worn during meetings. Each council member is required to bring their binder to each meeting.

4.6.7 Annual Report – is a document which provides the name and description of every event the council participated in. The **Annual Report** is formed at the end of the council term and submitted to the Board of Supervisor for approval in either May or June. All members are required to have a copy in their binder. Members were also encouraged to browse through and look at past projects in order to provide any feed-back.

4.6.8 Letters of recommendation and hours – the Supervisor and Aviana work together to create letters of recommendation to council members. Please allow a minimum of three weeks to get letter approved and finalized. Aviana keeps track of hours and provides a spread-sheet at the end of the year. However, it is highly advised that each member keeps track of their own hours in case there are any discrepancies.

4.7 Goals – together, council members brain-stormed ideas to create their goals for the year. Goals from the last two years are provided at the end of the agenda for reference. **“Improvements for Next Year”** was distributed detailing opinions and ideas provided during interviews in order to facilitate planning. The final goal is to **B.E.L.I.E.V.E.** We pledge to **Better** our **Environment** through effective **Leadership** and a positive **Influence** while also **Embracing** the **Value** of **Education**.

4.8 Calendar of Events, “YAC initiative” & and using RTLMA to verify location – a 12 month **calendar** detailing events throughout the year was distributed to each council member. The “YAC initiative” is intended to get council members more involved in the planning of council events. Each month, two people are assigned to find projects for the upcoming month. They are required to relay information A.S.A.P. to Aviana so she can make arrangements and contact with the coordinators for that event. At the following council meeting, they are required to share information on the event and see who is available to attend. It is imperative for council members to use Riverside County Transportation & Land Management Agency’s following

website to verify that the location is in the First District of Riverside, County:
<http://www.election.co.riverside.ca.us/incumbents/xmllookup/IE6/Index.asp>

Ten minute BREAK

4.9 Expectations & Contracts – COMMUNICATION, professionalism, responsibility, initiative, accountability, participation, awareness, involvement and commitment – 3 unexcused absences and you may be removed from the council; **contracts** were distributed, signed and placed in each council members' binder

4.10 Organization Chart – please refer to YAC binder for this information

4.11 Guidelines – please refer to YAC binder for this information

4.12 Parliamentary Procedure – please refer to YAC binder for this information

4.13 Brown Act – tabled for next meeting

Five minute BREAK

4.14 Jeopardy Game – YAC members played a Jeopardy game in order to test their newly acquired knowledge of information on areas covered during the meeting such as: the Board of Supervisors, the Youth Commission, the Youth Advisory Council, Guidelines, Parliamentary Procedure and the County's Organization chart.

5.0 Youth Commission Updates

5.1 “2 truths and a lie” – tabled for next meeting

5.2 Commission Officer Positions Presentation – tabled for next meeting

5.3 Nominations, Campaigning and Voting – tabled for next meeting

5.4 Youth Commission Meetings schedule – distributed to council members; it is on the back of the YAC meetings schedule

6.0 Ideas, Questions and Comments

7.0 Adjournment 4:30 PM

2008-2009 Goal

PLEASE! We vow to help the **P**lanet, we will provide aid to those **L**ess fortunate, we will **E**ducate in any opportunity that may arise, we will **A**ddress **S**ocietal issues and we will **E**mbrace the community as it is ours.

2009-2010 Goal

PLEASE! We vow to **P**rovide **L**eadership, **E**ncouragement, **A**id, and a **S**afe **E**nvironment for youth and the community of Riverside.

2010-2011 Goal

Our goal is to B.E.L.I.E.V.E. We pledge to **B**etter our **E**nvironment through effective **L**eadership and a positive **I**nfluence while also **E**mbracing the **V**alue of **E**ducation.